

- Legal
  - Provides legal guidance to NiSource Incident Commander (i.e., OCM or designee) and other employees as needed, including, but not limited to, the gathering and retention of physical and documentary evidence
  - Provides guidance to Communications for internal and external communications
  - Supervises third party cause and origin investigators and coordinates with Risk Management, Safety, and Compliance, as needed
  - Provides guidance in report preparation to DOT and/or state commissions as required
  - Issues legal holds to custodians of records, as needed
  - Supports root cause analysis team, as needed
- Gas Control
  - Informs Operations of availability of gas supply for system and supply requirements for continued operation
  - Communicates, coordinates, and/or collaborates with Incident Commander, Engineering, Major Account Representatives, Integration Center personnel on decisions and actions or pending actions that could affect control room operations
  - All actions and responses by a Controller shall comply with Gas Control's Control Room Management Plan, Alarm Management Plan, Policies & Procedures, and Columbia Gas Emergency Manual.
- Large Customer Relations/Major Accounts
  - Contacts large commercial/industrial customers requesting them to switch to alternate fuels if gas supply is an issue
  - Contacts large commercial/industrial customers, municipals, hospitals, nursing homes, schools and special needs facilities to expedite restoration of service
  - Communicates and collaborates with Gas Control Room personnel on decisions and actions or pending actions that could affect Control Room operations
- Compliance Team Representative
  - Receives event details and determines if event is reportable or circumstantially sensitive. Stays informed of event activity
  - Works with NiSource Incident Commander to update internal and external stakeholders, as necessary

#### **2.4 Establish & Maintain Contact Lists for Company Personnel**

(Refer to Forms 6.3, 6.4, 6.5)

- Senior Management
- Communications
- Incident Commander (i.e., OCM or designee)
- Operating Center Management
- Engineering
- Pipeline Safety & Compliance
- Technical Training
- Integration Center
- Security
- Risk Management
- Legal
- NiSource Corporate Insurance Carrier
- Gas Control
- Sales

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**Internal/External Stakeholders Notification List**

Brockton

<b>Primary Contacts</b>		<b>Phone Numbers</b>		
<b>Departments</b>	<b>Name</b>	<b>Work</b>	<b>Pager</b>	<b>Cell</b>
Field Operations Leadership – OCM				
Engineering – Leader				
Measurement, Regulation & Corrosion - FLL or Gas Operations Supervisor				
LDC Communications				
Regulatory Affairs – Director				
Customer Care Center				
NiSource Legal				
Risk Management				
Safety				
Environmental				
Gas Control				
NiSource Corporate Insurance Claim/Tracking Number				
Technical Training Manager				
Gas Operations Integration Center - Manager				
Drug & Alcohol Compliance				
Drug & Alcohol Compliance				
After hours testing – Scheduling Test/Locating Clinic				
Corporate Security				
Director Corporate Security				
Department of Transportation				
State Commission				

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**Internal/External Stakeholders Notification List**

Brockton

Departments	Secondary Contacts	Phone Numbers
Field Operations Leadership – General Manager		
Field Engineering – Manager		
Director Engineering		
Manager Systems Operations		
Safety - Director		
Environmental – Director		
NiSource Manager Security Operations		
NiSource Communications – Director		
Compliance Manager		
Director Pipeline Safety		
Vice President Gas Engineering & Pipeline Safety		

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## Local Operating Personnel

Last Name	First Name	Employee ID	Cell Phone	Job Title
██████████	██████████	██████████	██████████	██████████

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## Local Operating Personnel

Last Name	First Name	Employee ID	Cell Phone	Mobile Email
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

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**Local Operating Personnel**

Last Name	First Name	Employee ID	Cell Phone	Office Phone	Email

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## Local Operating Personnel

Last Name	First Name	Employee ID	Cell Phone	Job Title	Email

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## Local Operating Personnel

Last Name	First Name	Employee ID	Cell Phone	Job Title	Email

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## Local Operating Personnel

Last Name	First Name	Employee ID	Cell Phone	Email	Job Title
B					

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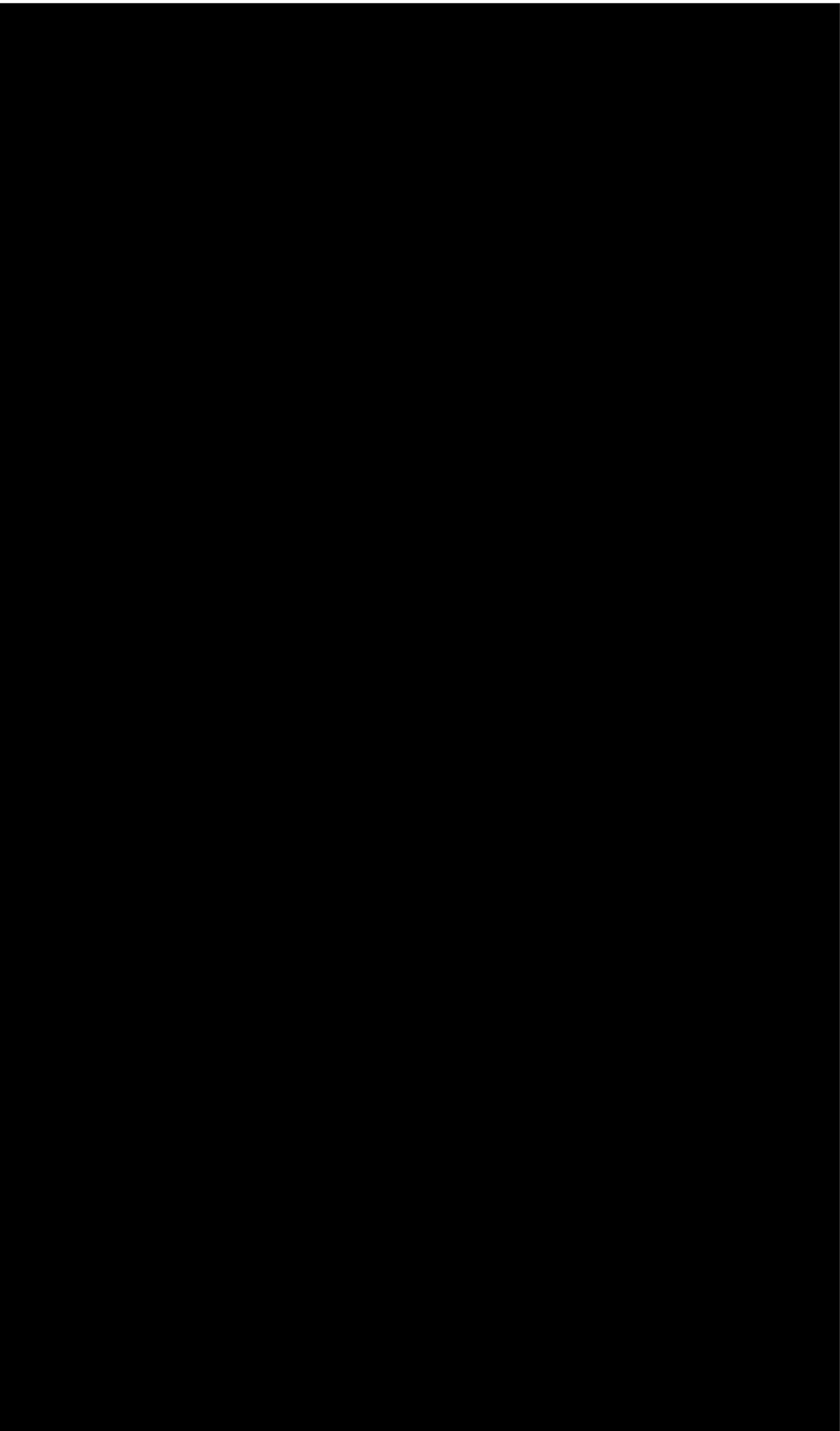
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**Local Operating Personnel**

Last Name	First Name	Employee ID	Cell Phone	Job Title



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**Local Operating Personnel**

Last Name	First Name	Employee ID	Cell Phone	Job Title	Email

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**Internal/External Stakeholders Notification List**

Lawrence

Primary Contacts	Name	Work	Pager	Phone Numbers
Departments				
Field Operations Leadership – OCM				
Engineering – Leader				
Measurement, Regulation & Corrosion - FLL or Gas Operations Supervisor				
LDC Communications				
Regulatory Affairs – Director				
Customer Care Center				
NiSource Legal				
Risk Management				
Safety				
Environmental				
Gas Control				
NiSource Corporate Insurance Claim/Tracking Number				
Technical Training Manager				
Gas Operations Integration Center - Manager				
Drug & Alcohol Compliance				
Drug & Alcohol Compliance				
After hours testing – Scheduling Test/Locating Clinic				
Corporate Security				
Director Corporate Security				
Department of Transportation				
State Commission				

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**Internal/External Stakeholders Notification List**

Lawrence

Departments	Secondary Contacts	Name	Work	Pager	Cell	Home	Phone Numbers
Field Operations Leadership – General Manager							
Field Engineering – Manager							
Director Engineering							
Manager Systems Operations							
Safety - Director							
Environmental – Director							
NiSource Manager Security Operations							
NiSource Communications – Director							
Compliance Manager							
Director Pipeline Safety							
Vice President Gas Engineering & Pipeline Safety							

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## Local Operating Area Personnel List

Last	First Name	ID	Job Title	Work Number	Cellular Number	Pager Number

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## Local Operating Area Personnel List

Last	First Name	ID	Job Title	Work Number	Cellular Number	Jager Number
[REDACTED]						

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## Local Operating Area Personnel List

Last	First Name	ID	Job Title	Work Number	Cellular Number	Pager Number
[REDACTED]						

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## Local Operating Area Personnel List

Last	First Name	ID	Job Title	Work Number	Cellular Number	Pager Number

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## Local Operating Area Personnel List

Last	First Name	W	Job Title	Work Number	Cellular Number	Pager Number

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**Internal/External Stakeholders Notification List**  
Springfield

Departments	Primary Contacts	Name	Work	Pager	Phone Numbers	Cell	Home
Field Operations Leadership – OCM							
Engineering – Leader							
Measurement, Regulation & Corrosion - FLL or Gas Operations Supervisor							
LDC Communications							
Regulatory Affairs – Director							
Customer Care Center							
NiSource Legal							
Risk Management							
Safety							
Environmental							
Gas Control							
NiSource Corporate Insurance Claim/Tracking Number							
Technical Training Manager							
Gas Operations Integration Center - Manager							
Drug & Alcohol Compliance							
Drug & Alcohol Compliance							
After hours testing – Scheduling Test/Locating Clinic							
Corporate Security							
Director Corporate Security							
Department of Transportation							
State Commission							

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**Internal/External Stakeholders Notification List**  
Springfield

Departments	Secondary Contacts	Name	Work	Pager	Cell	Phone Numbers
Field Operations Leadership – General Manager						
Field Engineering – Manager						
Director Engineering						
Manager Systems Operations						
Safety - Director						
Environmental – Director						
NiSource Manager Security Operations						
NiSource Communications – Director						
Compliance Manager						
Director Pipeline Safety						
Vice President Gas Engineering & Pipeline Safety						

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## Local Operating Area Personnel List

Last	First Name	Job Title	Cell Phone

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## Local Operating Area Personnel List

Last	First Name	ID	Job Title	Cell Phone

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## Local Operating Area Personnel List

Last	First Name	ID	Job Title	Cell Phone

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## Local Operating Area Personnel List

Last	First Name	ID	Job Title	Cell Phone
██████████	██████████	██████████	██████████	██████████

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## Local Operating Area Personnel List

Last	First Name	ID	Job Title	Cell Phone
[REDACTED]				

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## Local Operating Area Personnel List

Last	First Name	ID	Job Title	Cell Phone
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

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