

2.5 Establish & Maintain Contact Lists for Mutual Aid & Pipeline Contractors and Obtain a Copy of Their Operator Qualification (OQ) Plans

(Contact Pipeline Safety & Compliance for guidance) (Refer to Forms 6.6, 6.10.2 & 6.10.3)

- Pipeline Contractors
- Other Utilities
- Local Distribution Companies
- Mutual Aid Suppliers

2.6 Establish & Maintain Contact Lists for Local Officials, Media & Railroad

Contact information for the following groups should be recorded on Form 6.7:

- Local Officials (municipal leaders)
- Police & Fire
- Emergency Management Agencies (e.g. Red Cross)
- Highway Departments
- School Superintendents
- Railroads

In addition, Form 6.8 should be used for the following:

- Local Newspapers, Radio, TV

2.7 Damage Prevention and Continuing Public Education Programs

(Refer to Form 6.9)

- Damage Prevention – Include the current identity of non-member One Call utilities that operate in the vicinity of our pipelines. Work with the damage prevention department to fulfill this requirement (Form 6.9) 49 CFR 192.614
- Continuing Education - Work with communications department, Pipeline Safety & Compliance, and Damage Prevention to fulfill this requirement. 49 CFR 192.616

2.8 Establish & Maintain Liaison With Fire, Police & Public Officials

(Refer to Form 6.7)

To comply with 49 CFR 192.615, each operations center should designate a person(s) who will maintain contact with fire, police and public officials before, during, and after an emergency/incident and document such activities. The importance is to be certain that the company stays abreast of any changes in the aforementioned agencies, and:

- Learn the responsibility and resources of the government organization that may respond to gas emergencies
- Acquaint the officials with the company's capability in responding to a gas emergency and familiarize them with our emergency plans
- Identify the types of gas emergencies for which the company notifies the officials and those that the public officials should notify the company
- Plan how the company and public officials can engage in mutual assistance to minimize hazards to life and property
- Review names of other operators in the area with public officials

In Section 6, the following lists should be completed for each group of entities:

- List of Fire Department Equipment Available for Gas Emergencies (Form 6.10.1)

Emergency Facility Locate Telephone Numbers

(One-Call System and Non One-Call Member Utilities)

Company Name	Phone Number	Fax Number	Website
Dig Safe	1-888-344-7233 or 811	781-721-0047	www.digsafe.com
Town of Andover (Water and Sewer)	978-623-8350	978-623-8359	www.town.andover.ma.us
City of Lawrence (Water and Sewer)	978-620-3110- Water # at City Hall	978-722-9160	www.cityoflawrence.com
City of Methuen (Water & Sewer)	978-983-8855	978-983-8978	www.ci.methuen.ma.us
Town of N. Andover (Water and Sewer)	978-685-0950 x44011	978-688-9573	www.townofnorthandover.com

Emergency Facility Locate Telephone Numbers

(One-Call System, Non One-Call Member Utilities and Public Works)

Company Name	Phone Number	Fax Number	Website
Agawam Public Works	413-821-0600	413-821-0631	http://www.agawam.ma.us/content/2862/2882/default.aspx
Chicopee Public Works	413-594-3557	413-594-3569	http://www.chicopeema.gov/218/Department-of-Public-Works
Easthampton Public Works	413-529-1410		http://www.easthampton.org/index.php/public-works
East Longmeadow Public Works	413-525-5400 x3	413-525-5413	http://www.eastlongmeadowma.gov/index.aspx?nid=181
Longmeadow Public Works	413-567-3400		http://www.longmeadow.org/397/Public-Works
Ludlow Public Works	413-583-5625		http://www.ludlow.ma.us/html/dpw/index.htm
Monson Water/Sewer	413-267-4130	413-267-4106	http://www.monson-ma.gov/Public_Documents/MonsonMA_WaterSewer/index
Northampton Public Works	413-587-1570	413-587-1576	http://www.northamptonma.gov/305/Public-Works
Palmer Public Works	413-283-2615	413-283-2616	http://www.townofpalmer.com/index.asp
South Hadley Public Works	413-538-5033	413-534-0884	http://www.southhadley.org/240/Public-Works
Southwick Public Works	413-569-3375	413-569-5001	http://www.southwickma.org/public_documents/southwickma_deftpages/dpw
Springfield Water & Sewer Commission	413-787-6206		www.waterandsewer.org
West Springfield Public Works	413-263-3242		http://www.townofwestspringfield.org/#public-works/clos9
Wilbraham Public Works	413-596-2800 x208	413-599-1716	http://www.wilbraham-ma.gov/index.aspx?nid=183
DIGSAFE	888-DIG-SAFE or 811		http://www.digsafe.com